Regulation for the Use of Marks / Banderols for DO Delle Venezie wines

Rev	Issued on	Area of Change	Reason for Change
00	10.01.2018	-	First draft
01	31.03.2018	-	Table of Contents added
02	30.06.2018	Par. 5.2, 5.7 and 5.8	Removal of repetitions, additional information on storage methods in corporate warehouses, and percentage of removed scraps.
03	31.08.2020	All chapters	General revision: updating of regulatory references and contact details for the submission of requests; integration of cable tie types and measures with relative tolerances, integration of warehouse addresses and correction of the reference to the document indicating the Seals fees.
04	31.08.2021	Chapters 4 and 5 Par. 6.1, 6.2, 6.4, 6.5, 6.8 ,6.9, 6.10	Abbreviations: specifications on the characteristics of the Seals; removal of the Seals warehouse in Isola D' Asti; additions to access areas for GEREM (VR/PD/GO provinces); additional details on order processing; additions to staff delegated by the parties; specifications on the communication and inspection of returns and integration of the reasons that do not provide for the reimbursement of Seals; additions of wine unpacking records.
05	18.10.2023	Par. 6.8, 6.9 e 6.12	Modification of the acronym/name of the Ministry on the whole document; integration of the modalities of transmission of the companies communications in case of waste/rejection; insertion of ulterior cases of returned back and reimbursement of the Seals; better specifications in the context of the destruction of Seals.
06	15.10.2024	Chapter 3 and 5 Par. 6.5 and 6.8	Regulations updates; integration of documents to be attached to the delegation and specifications on traceability of Seals in reference to the number of a specific product certificate.
07	21.02.2025	Par. 6.8	Change of the registered office address of TC; addition of the reference about certification documents regarding the application of the Seals.
08	09.10.2025	Chapter 3 and 5 Par. 6.12	Updating about Regulatories references and banderoles characteristic; better specification concern registration in the "Portale Fascette Vini" for the removal banderoles.
09	14.05.2026	Par. 6.1 and 6.2	Updating database and changing the form name (MO029/ENG).
10	04.11.2026	Par. 6.9 and 6.10	Enhanced specifications on managing returns due to defects and unpacking/unbottling requests.

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1 PURPOSE

To define the procedures adopted by Triveneta Certificazioni S.r.l. (hereinafter TC) for the supply to companies of State Stamps for DO Delle Venezie wines and for their use.

2 FIELD OF APPLICATION

This Regulation applies to the packaging of DO Delle Venezie wines intended for consumption, which involves the requirement to use Marks / Banderols as specified in the Control Plan.
These Regulations, published on www.triveneta.wine, govern the following phases:

- Request
- Delivery
- Storage
- Use
- Return
- Destruction of Marks / Banderols.

The aforementioned activities are carried out through the Triveneta electronic management platform (hereinafter, GEREM).

3 REGULATORY REFERENCES

Ministerial Decree 12.03.2025 "Amendment to the decree of 27 February 2020, concerning: «Characteristics, wording, methods for the manufacture, use, distribution, control and cost of markings for wines with controlled and guaranteed designation of origin and for wines with controlled designation of origin, as well as characteristics and application methods of alternative control and traceability systems»".

Ministerial Decree 19.12.2023 "Amendment of the Decree 27 February 2020, containing: «Characteristics, indications, methods for the manufacture, use, distribution, control and cost of Marks / Banderols for wines with a Controlled Designation of Origin, as well as the characteristics and methods of application of alternative control and traceability systems»".

Ministerial Decree dated 27 February 2020: "Characteristics, terms, and methods for the manufacture, use, distribution, control, and cost of the Marks / Banderols for wines with a controlled and guaranteed designation of origin and for wines with a Controlled Designation of Origin, as well as characteristics and methods of application of alternative control and traceability systems".

4 ACRONYM/ABBREVIATIONS

IPZS	State Printing Office and Mint
MASAF	Ministry of Agriculture, Food Sovereignty and Forests
ICQRF	Department of the Central Inspectorate against Fraud

5 GENERAL INFORMATION

The Marks / Banderols is produced by the State Printing Office and Mint, hereinafter (IPZS), in accordance with Annex 1 of the Decree dated 27 February 2020.
The Marks / Banderols guarantees consumers the compliance of Delle Venezie Wine with the relevant Regulations.
The Marks / Banderols has the format and size described in Annex 2 of the Decree dated 27 February 2020, and namely:

Types and sizes
120x17 mm Glue paper
60x17 mm Adhesive paper (vertical)
80x17 mm Adhesive paper (vertical)
105x17 mm Adhesive paper (horizontal)

(tolerance for width ± 0.5 mm and length ± 0.5 mm).

The Mark / Banderol is printed in a striking color on the bottom and bears the following information:

- emblem of the State of Italy
- the wording «Ministry of Agriculture, Food Sovereignty and Forests»
- the wording «D.O.C.»
- progressive number and alphanumeric series
- nominal volume of the product in the bottle, expressed in litres, on which the Mark / Banderol is affixed
- serial number in the form of QR code (Quick Response Code)
- the symbol of the Italian tricolor (Italian flag).

The Mark / Banderol must be affixed by the bottler to the bottle in a manner that makes sure that the information thereon is fully legible, also taking care that the bottle cannot be opened without violating the integrity of the Mark / Banderol itself.

6 OPERATING METHODS

6.1 Procurement and storage

The Marks / Banderols are sourced directly from TC (Piazza del Popolo 62, 33078 San Vito al Tagliamento - PN / info@triveneta.wine) as needed by the companies, following the operational methods indicated by the MASAF and the IPZS.

The Marks / Banderols warehouses available to TC are located in:

- Mareno di Piave (TV), Via Galileo Galilei 35
- Pastrengo (VR), Via Tione 51
- Pradamano (UD), Via Bortolossi 1.

The Marks / Banderols are stored in warehouses at controlled temperature and humidity, as defined in Annex 3 to the Ministerial Decree dated 27 February 2020 "Storage Recommendations"; these parameters are constantly monitored through systematic or continuous electronic monitoring.

At present, TC makes an annual inventory of the Marks / Banderols in stock in order to verify their correct storage and state of conservation.

6.2 How to order Marks / Banderols

The Marks / Banderols are assigned on the basis of the certified wine available to the company, which orders them by:

- Dedicated access to the GEREM portal for companies operating in the following areas and in possession of access credentials:
  - Provinces of Trento and Bolzano
  - Province of Verona (excluding DOC Lugana and DOC Valdadige Terra dei Forti areas)
  - Province of Vicenza
  - Province of Udine
  - Province of Gorizia (excluding DOC Collio area)
  - Province of Trieste
  - Province of Pordenone
  - Province of Padua (DOC Merlara area).

- Paper request on form MO029 "Richiesta contrassegni per la DOP delle Venezie" published on the site and to be sent to sop12.venezie@valoritalia.it for companies operating in the following areas:

- areas of the Veneto and Friuli Venezia Giulia regions not included among those indicated in the previous paragraph
- other Italian regions.

- Paper request on form MO029/ENG "Request for Government Marks / Banderols for DOP Delle Venezie" for companies operating in foreign countries, published on the site and to be sent to sop12.venezie@valoritalia.it.

Only international companies may request a different direction of unwinding for the roll of Marks / Banderols from that supplied by IPZS (the Italian mint).

Orders are uploaded to the Gerem management system by Triveneta's warehouse staff.

Companies that use the GEREM platform must provide:
- number of the certificate linked to the batch to be used for bottling
- volume of containers
- type of Mark / Banderol
- number of Marks / Banderols.

The maximum amount of Marks / Banderols that can be requested by companies corresponds to the volume of certified wine held in the cellar.

At the time the request is submitted, the computer system verifies that the number and format of Marks / Banderols requested are consistent with the number of bottles of the certified wine.

In case of discrepancy, the computer system prevents the submission of the order by returning an error message to the user or operator; if the verification is positive, the order is registered with the status of "received".

6.3 Order processing

Operators view the request on GEREM and proceed with the processing of the order.

At an IT level, the order status is updated based on the processing phase, and, more specifically:

- **Entered**: the order has been correctly uploaded by the company (or by the operator) and is waiting to be processed;
- **Received**: the order has been viewed by the operator and received for processing;
- **In process**: the order is being processed by the operator and the Marks / Banderols are being gathered;
- **Ready for delivery**: the order is ready for shipment at the TC warehouse or can be directly picked up by the requesting company; the company is notified by email;

- **Shipped:** the order has been delivered to the carrier or company; the status is generated at the same time as the printing of the delivery note accompanying the Marks / Banderols.

As the order transitions to the **Shipped** status, the Marks / Banderols become fully available to the Company, which finds them uploaded in its "Marks / Banderols Warehouse" in the GEREM platform.

Customers that do not have access to the GEREM platform must submit a written request (MO029) and follow the instructions of the operator.

6.4 Distribution of Marks / Banderols

The distribution of Marks / Banderols to companies in Italy is carried out by TC using internal staff of the affiliated ODC or couriers at no additional cost; for deliveries to companies located abroad, the cost of transport is charged to the requesting companies.

Companies can also carry collect the Marks / Banderols themselves from one of the warehouses referred to in paragraph §6.1, specifying the method at the time of the request and in agreement with the Warehouse personnel.

6.5 Delegation for the collection of Marks / Banderols

The Marks / Banderols can be picked up directly by the company at one of the Triveneta warehouses referred to in paragraph §6.1 by the company's Legal Representative or a specifically appointed person, provided that such person has been given a written proxy, the template of which is available on www.triveneta.wine.

Proxies, with attached copies of Identity Card of Delegate and Nominate person, are filed in TC's warehouses and remain valid until express revocation in writing by the Legal Representative.

6.6 Access to the Marks / Banderols warehouse

Access to the Marks / Banderols warehouses is allowed only to the authorized staff.

The staff in charge of transports or of the company requests the Marks / Banderols, can access the warehouse exclusively for collection purpose, always in the presence of an authorized operator without entering the storage areas.

6.7 Storage of Marks / Banderols by companies

The storage conditions are established by the Ministerial Decree dated 27 February 2020, Annex 3:

- Dry place, at a constant temperature, avoiding direct exposure to sunlight;
- Temperature: 20 - 25°C;
- Humidity: 50% - 60% relative humidity;
- In the original packaging, which must be intact until the moment of use.

Companies must store the Marks / Banderols at the conditions indicated above; the storage conditions are also detailed at the bottom of the delivery notes.

The lack of evidence relating to compliance with the storage conditions indicated above may be considered by TC as a reason of non-refund in connection with a return and/or a complaint.

6.8 Application of Marks / Banderols

The company affixes the Marks / Banderols during product bottling/packaging and, in any case, prior to marketing the product.

The company records in the Single Electronic Register (SIAN) and on the GEREM platform the interval of Marks / Banderols used for each bottling operation.

If the bottles are destined for a refinement period before being released for consumption, the company can, at its discretion, register the bottling operations on the GEREM system by applying the Marks / Banderols at a later time, i.e. declare that the bottles are being "refined" and record the intervals on GEREM only after the Marks / Banderols have been affixed.
The Marks / Banderols must be carefully managed by the company for the correct application, based to only one specific certificate of product, for purposes of traceability of the certified/blending batch, to which the Marks / Banderols are refered.

For companies that do not use the GEREM system, any notification concerning bottling must be made by MO028 "Comunicazione di imbottigliamento/confezionamento", to be sent to sop12.venezie@valoritalia.it.

For companies located abroad, bottling operations must be notified by MO028/ENG "Bottling communication" sent to sop12.venezia@valoritalia.it.

When applying the Marks / Banderols, in accordance with the provisions of the Ministerial Decree dated 27 February 2020, companies must consider a maximum deviation of 1.5% due to damage or waste during application; the company must notify TC (segreteria@triveneta.wine) by form MO028/ENG or sending communication by email indicating:

- cause of damage
- number and % of damaged Marks / Banderols
- any evidence certifying the status of the Marks / Banderols.

In the event that, for objective and documentable reasons, the deviation exceeds the limit of 1.5%, the company must give written notice within 24 hours to TC and to the competent ICQRF office.

TC will replace the damaged/scrapped Marks / Banderols that exceed the 1.5% deviation, upon receiving authorization from the competent ICQRF office.

The Marks / Banderols can only be used by the company that requested their delivery as they cannot be transferred to third parties, even if the certified batch of wine to which the Marks / Banderols are connected is sold in bulk to another operator.
The company to which the Marks / Banderols have been assigned is solely responsible for their custody and storage.
In the event of theft, loss, or destruction, the company must file a formal complaint with the Public Security Authority and the competent ICQRF office.

"Glue paper" Marks / Banderols can be shortened by cutting before application; cutting is allowed as long as all the words printed on the label are kept intact.

In applying the self-adhesive Marks / Banderols, please refer to the following recommendations for use set out in Annex 3 of the relevant Ministerial Decree, and namely:

- The Marks / Banderols must be affixed to a perfectly dry surface
- The application pressure must be uniform, strong and with an optimal pressure value of 1 kgf/cm^2
- Application on glass constitutes the best adhesive condition; application on surfaces other than glass does not guarantee the same quality of adhesion
- The use of silicone-based "release" products, distributed by the manufacturer on PVC, polylaminate, etc. caps is not recommended as products may interfere with the adhesiveness of the Marks / Banderols.

6.9 How to return Marks / Banderols

Previously picked up Marks / Banderols can be returned in case of:

- Defects/Damages (*)
- Change Type of Wine (certification number)
- Need to change format
- Decision not to bottle/Disuse.

In any case, Triveneta will evaluate the integrity of the returned product and that what has been declared by the Company is accurate.

TC reserves the right to refund or not the returned Marks / Banderols on the basis of the following criteria:

- Marks / Banderols that are deemed to be defective by TC: the refund will be issued after due diligence by IPZS

- Marks / Banderols returned due to non-use: the refund will be issued only for quantities/range exceeding 1000 units referable to the single certificate; no refund will be issued for Marks / Banderols (glue paper) cut by the company.
- Marks / Banderols returned due to change of format: the refund will be issued only for quantities/range exceeding 1000 units referable to the single certificate; no refund will be issued for Marks / Banderols (glue paper) cut by the company.
- Marks / Banderols returned with quantity/range lower than 1.000 units: Marks / Banderols should be refunded to the companies only when the Company re-uses them asking for reassignment to another DOC Delle Venezie Certificate.
- Marks / Banderols discarded due to equipment malfunction: no refunds.

Return requests must be submitted on form M0032 "Comunicazione reso contrassegni per la DOP Delle Venezie" (MO032/ENG for companies located abroad) to be sent to info@triveneta.wine.

(*) Returns due to defects or damage must always be accompanied by form MO035 "Presentazione Reclamo" (MO035/ENG for companies located abroad), complete with photographic evidence, and transmitted both to the Warehouse email address and to Triveneta (info@triveneta.wine), or via certified email (PEC: comunicazioni@pec.triveneta.wine) / registered mail with return receipt to the TC headquarters.

6.10 Request for unpacking / unbottling

If the company needs to unpack or unbottle a batch of wine ether due to incorrect labeling/application of Marks / Banderols or for other purposes (downgrading, disposal of residual stocks, etc.), it must send appropriate communication to TC by filling in form MO026 "Comunicazione operazioni di sconfezionamento", which can be downloaded from www.triveneta.wine.
Once the batch details have been verified, TC will visit the operator to inspect the unpacking/unbottling operations, except in cases where the wine is downgraded and no replacement for the destroyed Marks / Banderols is requested.

6.11 Cost of Marks / Banderols

The cost of the Marks / Banderols is shown in the REG-CERT "Regulations for the Certification of DO Delle Venezie and IG Trevenezie wines" published on the TC website (www.triveneta.wine).

6.12 Destruction of Marks / Banderols

The destruction of any unused Marks / Banderols is carried out exclusively by TC, which uses methods to ensure that Marks / Banderols intended for destruction cannot be re-used.
The same proceeds to register in the "Portale Fascette Vini", in the Black List section, with indication of the status "to be destroyed" and communicates this to the competent authorities once destruction has occurred.